

## Job Description

### Laboratory Technician Position

**Purdue University, Department of Forestry and Natural Resources, Wood Research Laboratory, West Lafayette, IN 47907.**

**(Job Number: 1102066)**

### Description

Supervise/coordinate lab activity and ensure safe use of equipment. Promote and represent the Wood Research Lab. Maintain lab website and assist with presentations at seminars, conventions, and short courses. Assist the classroom with teaching activities.

Calendar-year appointment, (40 hours a week), starting May 1, 2012

### Required Qualifications:

- High school diploma or GED.
- Three years technical experience in the wood cabinet, furniture, or architectural mill work industries.
- Technical knowledge and experience in wood products manufacturing.
- Excellent wood shop skills.
- Strong oral and written communication skills.
- Strong organizational and time management skills with emphasis on accuracy and attention to detail.
- Motivated individual with ability to efficiently multi task, work under pressure, handle interruptions and meet deadlines.
- Ability to identify and determine problems, analyze information and implement solutions.
- Capable of taking initiative and assuming responsibility.
- Ability to work independently and in a team environment.
- Proficiency in software : Microsoft Word

### Preferred:

- Website maintenance
- Microsoft PowerPoint

### Additional Information:

- A check of criminal conviction records will be made for employment in this position.
- FLSA: Non-Exempt (Eligible for Overtime)
- Retirement Eligibility: (PERF Contributions Immediately)
- Purdue University is an equal opportunity, equal access, affirmative action employer.

**Applications:** Applications will be accepted until a suitable candidate is found.

Applications go to:

<http://purdue.taleo.net/careersection/wl/joblist.ftl?lang=en&portal=10140480283>